



Oregon

Kate Brown, Governor

Department of Consumer and Business Services
Workers' Compensation Division
350 Winter St. NE
PO Box 14480
Salem, OR 97309-0405
1-800-452-0288, 503-947-7810
www.wcd.oregon.gov

BULLETIN 260 (Revised) Dec. 9, 2016

To: Workers' compensation insurers, self-insured employers, self-insured employer groups, service companies, and vocational rehabilitation organizations

Subject: Employer-at-Injury Program Reimbursement Request Form

This bulletin provides a revised Form 2360, "Employer-at-Injury Program Reimbursement Request Form." This bulletin replaces Bulletin 260 dated Oct. 20, 2015.

Changes to the form include:

- **Removing .50 as the multiplier for wage subsidy periods with starting dates of June 13, 2013, or earlier under the heading "Summary" and corresponding instructions on the back the form.**
- **Replacing the term third-party administrator with service company.**
- **Updates to contact information and links to webpages.**

EMPLOYER-AT-INJURY PROGRAM INTRODUCTION

The Employer-at-Injury Program (EAIP) is a group of benefits designed to encourage employers to develop and use transitional work programs to re-employ Oregon injured workers before claim closure. Employer use of the EAIP is voluntary.

The insurer responsible for the worker's claim administers the Employer-at-Injury Program. This may include making or approving purchases, directing and monitoring the program, and requesting reimbursement from the division. Insurers will be paid a program administrative cost of \$120 with the first EAIP reimbursement.

REIMBURSEMENT OF PROGRAM COSTS

The insurer must use Form 2360, "Employer-at-Injury Program Reimbursement Request Form," to request reimbursement of EAIP costs. Insurers can download the form from the division's website:
<http://wcd.oregon.gov/forms/Pages/forms.aspx>.

If you have questions about the Employer-at-Injury Program, contact the Employment Services Team at 503-947-7575, 800-445-3948 (toll-free), or fax, 503-947-7581.

You can write the Employer-at-Injury Program, 350 Winter St NE, P.O. Box 14480, Salem, Oregon 97309-0405, or send an email to eaip.oregon@oregon.gov.

Employer-at-Injury Program rules and forms are available on the Workers' Compensation Division's website:
www.wcd.oregon.gov.

/s/ Sally Coen for

Louis Savage, Administrator
Workers' Compensation Division

Attachment: Form 2360 (Rev. 12/16)

Distribution: WCD-LY, electronic mailing lists