

**Appendix B
(OAR 436-162-0310)**

**POC Data Element
Issuance Conditions**

CONDITIONAL REQUIREMENTS FOR ISSUANCES			
IAIABC RECORDS	IAIABC DN	IAIABC DATA ELEMENT NAME	CONDITION(S)
INSURED			
	DN0006	Insurer FEIN	<i>Changes:</i> the 04 should only be used as a "locate" record for locating a match to update with the 05 record, i.e. if a state implements and then later changes requirement(s) as of a certain date then they should relax edits on the 04 record for the field(s) that weren't previously required to allow the 05 record to be passed/edited based on the new requirements and if accepted, loaded with the current/updated information. Refer to <i>TRANSACTION SEQUENCING AND PROCESSING RULES</i> in Section 4.
	DN0311	Issuing Agency Name	If there is an agent responsible for the policy.
	DN0312	Issuing Agency City	Only required when an Issuing Agency Name is reported
	DN0313	Issuing Agency State	Only required when an Issuing Agency Name is reported
	DN0314	Insured FEIN	The 04 and 05 must be populated with a valid FEIN; otherwise, the 04 portion of the transaction must reflect the same information previously accepted by the jurisdiction and the 05 reflect a change.
	DN0315	Insured Address 1	Either Insured Address 1 or Insured Address 2 must be provided.
	DN0316	Insured Address 2	Either Insured Address 1 or Insured Address 2 must be provided.
	DN0328	Number of Employers	Number of Employers or Number of Employers Expanded is mandatory for POC processing. If the number of employer records is less than or equal to 9999 the total number of employer (PC2) records should be reported in this field; Number of Employers Expanded should contain spaces.
	DN0333	Employee Leasing Policy Identifier	If the policy is an employee leasing policy, the Employee Leasing Policy Identifier is required. Codes 6 and 8 are not statutorily valid in Oregon.

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	DN0336	Number of Employers Expanded	Number of Employers or Number of Employers Expanded is mandatory for POC processing. If the number of employer records is greater than 9999 the total number of employer (PC2) records should be reported in this field; Number of Employers should contain spaces.
<i>EMPLOYER</i>			
	DN0016	Employer FEIN	The 04 and 05 must be populated with a valid FEIN; otherwise, the 04 portion of the transaction must reflect the same information previously accepted by the jurisdiction and the 05 reflect a change.
	DN0019	Employer Address 1	Either Employer Address 1 or Employer Address 2 must be provided. If the employer has a second address line it should be reported. For change employer demographic transactions, the 04 portion of the transaction must reflect the same information previously accepted by the jurisdiction and, if different, the 05 must reflect the change.
	DN0020	Employer Address 2	Either Employer Address 1 or Employer Address 2 must be provided. If the employer has a second address line it should be reported. For change employer demographic transactions, the 04 portion of the transaction must reflect the same information previously accepted by the jurisdiction and, if different, the 05 must reflect the change.
	DN0025	Industry Code	Only NAICS codes will be accepted for policies effective July 1, 2015 and later.